



Funded by
the European Union

Issuing a micro-credential

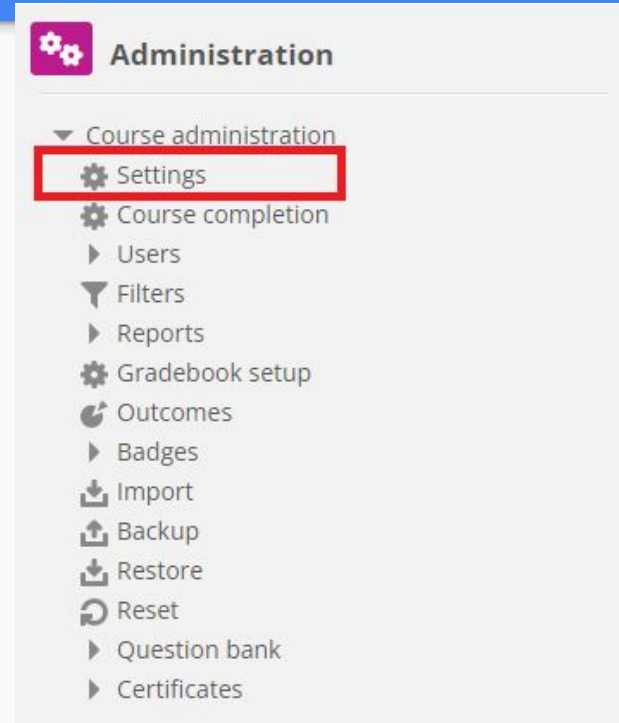
Unit 3.2.2

DigiProf

Issue micro-credential in VLE

The corresponding course fields are filled in according to the course description in Moodle.

Teacher has to enter **course administration settings**.



“Course details” fields (1)

- Form of study

Form of study 

- Mode of study

Mode of study 

- Study language

Study language 

- Place of study

Place of study 

“Course details” fields (2)

Additional fields according to course description can be filled:

- *Volume of learning in ECTS*

| | |
|----------------------------|--------------------------------|
| Volume of learning in ECTS | <input type="text" value="2"/> |
|----------------------------|--------------------------------|

- *Volume of learning in hours*

| | |
|-----------------------------|---------------------------------|
| Volume of learning in hours | <input type="text" value="56"/> |
|-----------------------------|---------------------------------|

- *Workload of learning - number of contact hours*

| | |
|------------------------------|--------------------------------------|
| Workload of learning (hours) | <input type="text" value="30 val."/> |
|------------------------------|--------------------------------------|

- *Workload of learning - duration of learning in days, weeks, months*

| | |
|----------------------|---------------------------------------|
| Workload of learning | <input type="text" value="4 months"/> |
|----------------------|---------------------------------------|

Course information in Moodle



Mode of study: Online

Form of study: Full-time

Volume of learning in ECTS: 1

Volume of learning in hours: 30

Study language: English

Workload of learning (contact hours) : 10

Workload of learning : 8 sav.

Place of study: Kaunas

[Click to enter this course](#)

Introduction to VMU distance learning

In this subject you will find the material used in the training, as well as examples of the subjects and the main mistakes that are highlighted during the training.

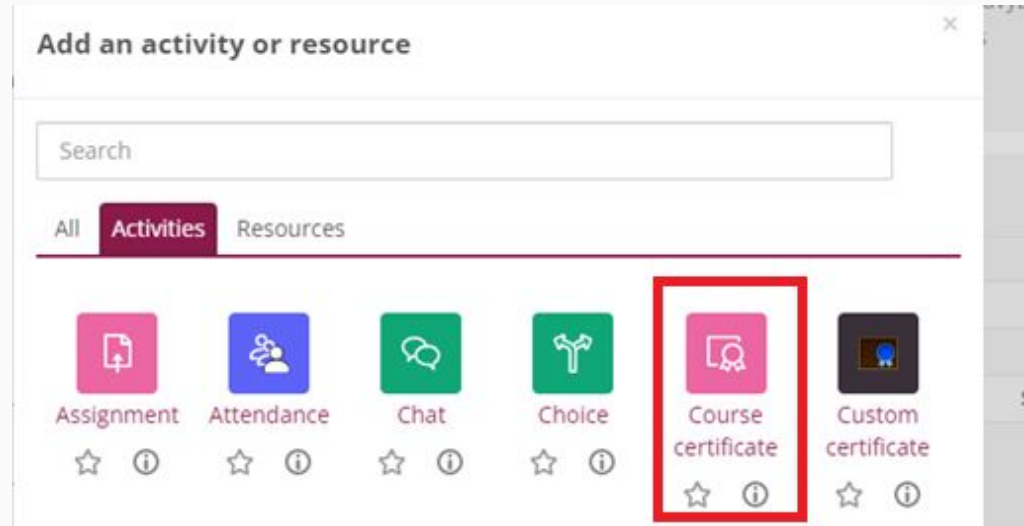
You will also find an outline for studying the subject, which we suggest you adapt and use in your own teaching.

Created on: 2023 02 15







Teacher: Admin User

How to create micro-credential certificate

- Add a new course activity



The screenshot shows a dialog box titled "Add an activity or resource" with a search bar and two tabs: "All" and "Activities". Under the "Activities" tab, there are six activity options, each with an icon, a name, and a star/info icon below it. The "Course certificate" option is highlighted with a red box.

| Activity | Icon | Star | Info |
|--------------------|---|------|------|
| Assignment |  | ☆ | i |
| Attendance |  | ☆ | i |
| Chat |  | ☆ | i |
| Choice |  | ☆ | i |
| Course certificate |  | ☆ | i |
| Custom certificate |  | ☆ | i |

Certificate configuration options

- Name and Description

General

Name ?

Description

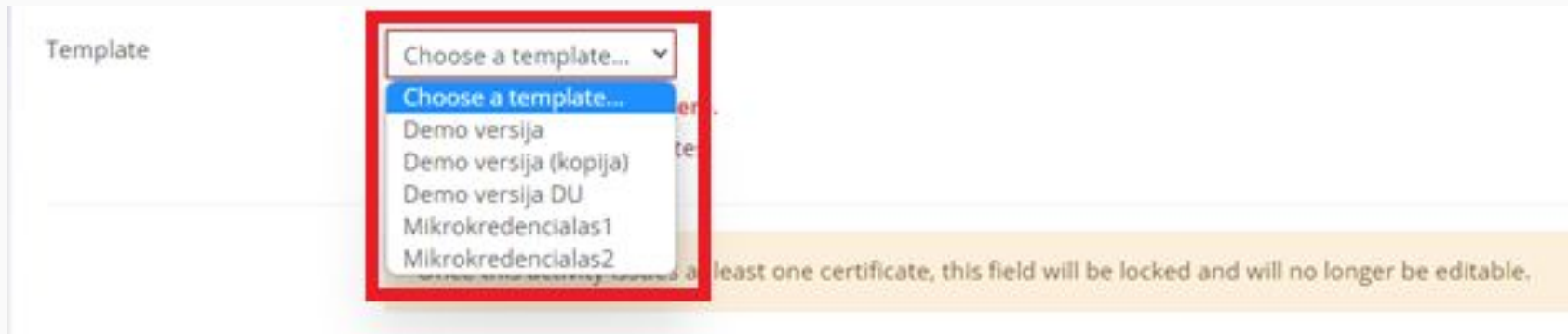
Rich text editor toolbar: Bold (B), Italic (I), Underline (U), Text color (A), Bulleted list, Numbered list, Indent, Outdent, Link, Unlink, Image, Video, Audio, Table, Table of contents, Undo, Redo.

Rich text editor area (empty)

Display description on course page ?

Certificate configuration options (2)

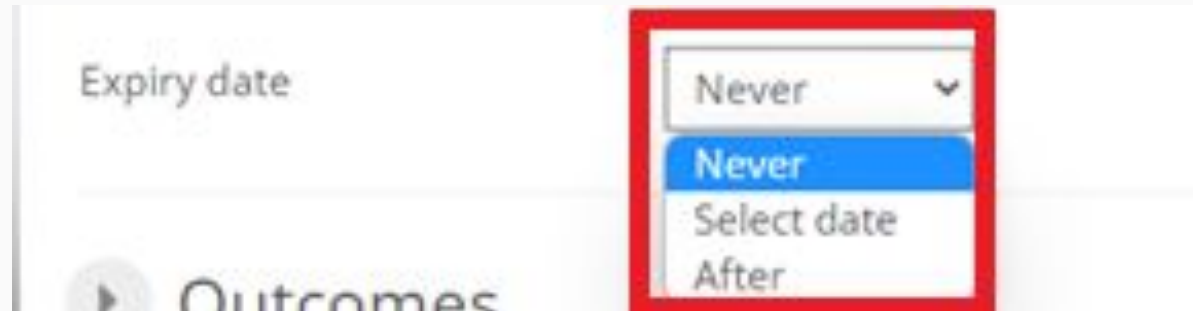
- Select one of the certificate templates that have been created by administrator



The screenshot shows a web form with a label "Template" on the left. To its right is a dropdown menu with a red border. The dropdown is open, showing a list of options: "Choose a template..." (highlighted in blue), "Demo versija", "Demo versija (kopija)", "Demo versija DU", "Mikrokredencialas1", and "Mikrokredencialas2". Below the dropdown, a yellow warning banner contains the text: "at least one certificate, this field will be locked and will no longer be editable."

Certificate configuration options (3)

- Expiry date is optional



Certificate configuration options (4)

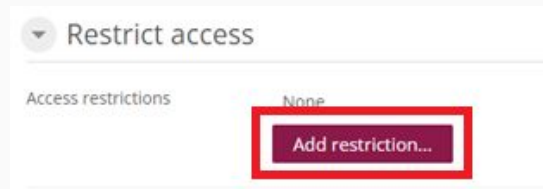
- Select learning outcomes

Outcomes

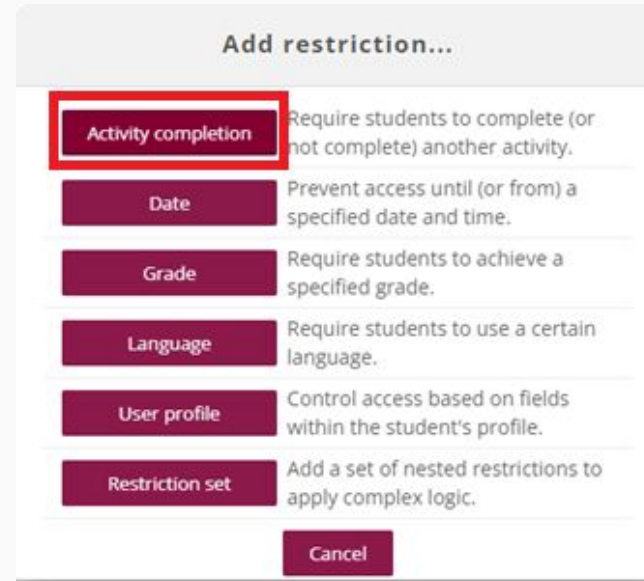
- Outcomes 1
- Outcomes 2
- Outcomes 3
- Outcomes 4

Certificate configuration options (5)

- Add restrictions



- Select “Activity completion”



Certificate configuration options (6)

- Restrictions must be selected:
 - homework;
 - intermediate assignment;
 - final exam, etc.

Restrict access

Access restrictions

Student match of the following

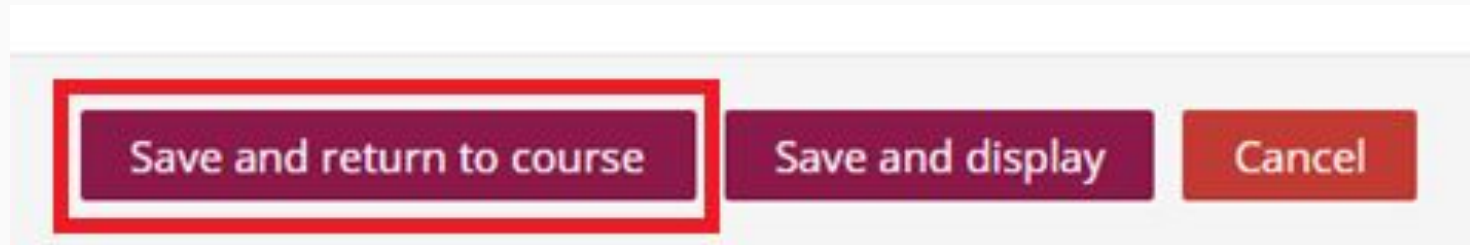
Activity completion

Activity completion

Activity completion

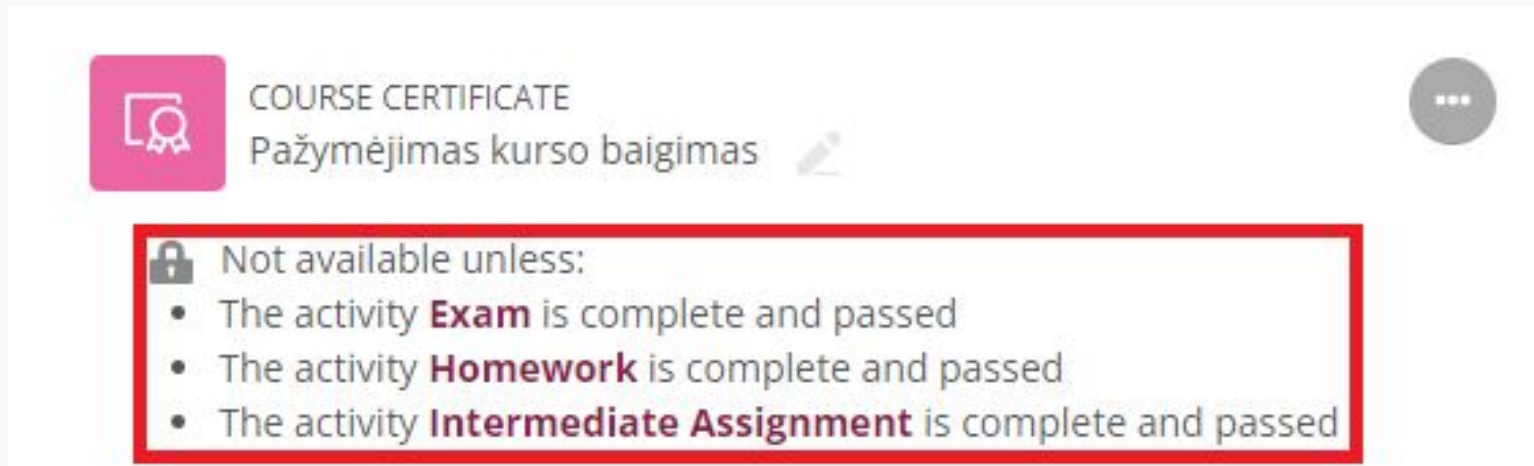
Certificate configuration options (7)



- If all criteria is set and fields are filled, press button “Save and return to course”




Certificate configuration options (8)

- The teacher know that micro credential will be issued if learner meet the criteria and will complete the activities.



 COURSE CERTIFICATE
Pažymėjimas kurso baigimas 

 Not available unless:

- The activity **Exam** is complete and passed
- The activity **Homework** is complete and passed
- The activity **Intermediate Assignment** is complete and passed