**The study guide for the module**

**TITLE, CODE (e.g. EDU 4020)**

**……… University, Country**

Teachers:

Short presention or bio or link...

Dear students, this guide will help you to understand course structure, assignments in virtual learning environment and link to the learning content. It will explain to you how to study and how your personal achievements will be assessed. You will find information on help contacts, contact hours with the teacher and other important issues.

First, here are the **learning outcomes** of the course. Having successfully completed the course, you will be able to:

* define ……………..
* identify ……………..
* identify ………………..
* select ………………….
* create ………………
* share …………………..

Learning material is prepared to acquire these skills learning. It consists of:

* literature;
* records of presentations and online consultations in virtual learning environment;
* practical tasks;
* real time chat, discussion forums;
* additional interesting and useful literature.

The main course topics and assignments are:

|  |  |  |  |
| --- | --- | --- | --- |
| Content (topics) | Study week | Meetings/lectures | Assignments |
| Introduction and topic 1 |  |  |  |
| 1. The concept of ………………… | Week 1 - 2 | Aug. 25 (F2F)  Sept. 8  19.00 – 20:30 hour CET | Definition of ………………...  Prepare a group presentation on ………………... |
| 1. ……………… | Week 3 | Sept. 22  19.00 – 20:30 hour CET  **Sept. 29**  **19.00 – 20:30 hour CET** |
| 2.1. …………………… | Week 4 - 5 |  |
| 1. ……………. | Week 6 – 7 |  | ………………….. |
| MIDTERM | Week 8 | HOW? | ORAL?  WRITTEN?  ONLINE TEST?  PROJECT? |
| 3.1. ……………………. | Week 9 |  | ……………………… |
| 3.2. ………………….. | Week 10 - 12 |  |
| 1. …………………….. | 13 week |  | …………………. |
| 1. …………………….. | 14 week |  | ……………………… |
| 1. ………………….. | 15 week |  |
| EXAMINATION | DATE | HOW? | ORAL?  WRITTEN?  ONLINE TEST?  PROJECT? |

Online video meetings will take place online at http://indicate the address

**The dates for group work presentation:**

**Practical task 1 (group work). Mind mapping - Sept. 29, at 19.00 hour CET**

**Teamwork – Part 1. OER repositories - Oct. 20, at 19.00 hour CET**

**Teamwork – Part 2. The use of OER: culture, practices and barriers - Dec. 1 at 19.00 – 20:30**

During the course, you will have to perform 3 practical tasks, including1 team work, which will be split into XX parts in order to facilitate the progress. Then you will have to pass mid-term and the exam:

|  |  |  |
| --- | --- | --- |
| *Activities* | *Weight* | *Total of the final mark* |
| 3 practical tasks | X % each | X % |
| teamwork | X % each | X % |
| mid-term | X % | X % |
| exam | X % | X % |
| Total: | 100 % | |

**Assignment criteria and weights**

|  |  |  |  |
| --- | --- | --- | --- |
| *Activities* | *Criteria* | *Weight of each criteria* | *Total weight of the activity* |
| Practical task 1 (group work). Mind mapping. | * …. are identified and marked as categories in the mind map * ….. are described by sub-branches in the mind map * The levels ….. are included and described * The mind map is presented by ….. | 1  1  1  2 | 5 % |
| Practical task 2. …….  Each student …... | * …. is developed * ….. long * ….. uploaded online as ….. * Pictures and videos ….. | 1  1  1  2 | 5 % |
| Practical task 3. ….. | * …. * ….. * ….. | 2  2  1 | 5 % |
| Teamwork – Part 1. …... | * Each group member identifies at ….. * group establishes a collaborative document for development of joint presentation * The presentation is uploaded ….. * Group presentation ….. | 2  2  3  3 | 10 % |
| Mid-term | 15 % | 15 % |  |
| Exam | 50 % | 50 % |  |
| Total: | 100 % | |  |

Once a week, you will be consultated online at the discussion forum in an asynchronous way, answering your questions. The time the teacher will be connected is Thursday, at 14 – 15 CET.

You are also encouraged to write your reflections in the blog. The aim of this activity is to improve metacognitive skills and skills for management of educational technologies and reflection preparation as well.

Posting in the blog will provide you with the possibility to try new technologies, use them in the study process and acquire the course learning outcomes. It will also provide me with the possibility to see your experience, attitudes and improve the course content. There is a template for your blog posting ideas, however do not feel obliged to follow it – be creative.

Let‘s study, share and improve!